

Report Title:	Council Manifesto Tracker
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Dudley, Leader of the Council and Chairman of Cabinet Councillor Gilmore, Deputy Lead Member for Manifesto Delivery
Meeting and Date:	Cabinet - 28 September 2017
Responsible Officer(s):	Alison Alexander, Managing Director
Wards affected:	All

REPORT SUMMARY

1. This report sets out progress against the administration's 137 manifesto commitments which shows that 56 (41%) are met, 78 (57%) are on target and three (2%) are currently unmet or just short.
2. 41% of the commitments have already been met or achieved, a significant increase from the 20% recorded in March 2017. A further 57% are on target for delivery by the due dates.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) Notes the progress in delivering the manifesto commitments.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1. There are 137 commitments in the manifesto which contribute in varying ways to achievement of the council's strategic priorities. As at August 2017, 56 commitments, 41%, have been met and a further 78, 57%, are on target for delivery by the due dates. Two commitments are just short of target and one is currently unmet, see table 1.

Table 1: Manifesto Tracker overview summary

Status	August 2017		March 2017	
	Number	Percentage	Number	Percentage
Met	56	41%	27	20%
On Target	78	57%	106	77%
Just Short	2	1.5%	2	1.5%
Unmet	1	0.5%	2	1.5%
TOTAL	137	100%	137	100%

- 2.2. In the last six months, 29 manifesto commitments are now met compared with 27 in March 2017 and one has moved from unmet to just short, see appendix 1 for further information and details of the significant next actions.

- 2.3. The three commitments that are just short or unmet are:

- 5.09 Promote fostering and adoption.
- 5.11 Work with schools to close any attainment gaps for poor pupils.
- 12.05 Build a roundabout at the junction of the A329 and B383.

2.4. Table 2 provides details of the significant next actions that will be taken in order to move these commitments towards being met.

Table 2: Significant next actions for the three just short/unmet commitments

Ref	Commitment	Significant next action	Timescale
5.09	Promote fostering and adoption	<p>Continue to run monthly fostering information meetings, securing attendance by at least five interested people.</p> <p>Roll out of recruitment campaign through Cornerstone Partnership to secure six new in house foster carers in six months.</p> <p>Continue to work with Adopt Berkshire to maintain ongoing high performance in timelessness of placing children for adoption within 16 weeks of the Placement Order (current performance 100%).</p>	31 March 2018
5.11	Work with schools to close any attainment gaps for poor pupils.	Continue to focus on children from lower demographic groups to improve their attainment compared with their peers nationally by delivering the three action plans as set out in April 2017. First year validated results will be available in early 2018.	31 March 2018
12.05	Build a roundabout at the junction of the A329 and B383 by April 2018.	<p>Slipped budget is funding development of a smaller scale safety scheme for this year.</p> <p>Continue to explore the possibility of Community Infrastructure Levy or other funding as part of Borough Local Plan.</p>	31 December 2017

Table 3: Options

Option	Comments
Delivery against the manifesto commitments is not tracked.	The council will be unable to assess achievement against the priorities of the administration or ensure that ongoing and successful delivery is maintained.
Delivery against the	This will enable residents to judge which

Option	Comments
administration's manifesto commitments continues to be tracked and reported.	manifesto commitments have been delivered during the term of the administration.
This is the recommended option	

3. KEY IMPLICATIONS

3.1 The key implications are set out in table 4.

Table 4: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Fulfil all manifesto commitments	Less than 100% fulfilled.	100% fulfilled.	N/A	N/A	31 March 2019

4. FINANCIAL DETAILS / VALUE FOR MONEY

4.1 There are no financial implications arising from this report.

Table 5: Financial details

	2017/18	2018/19	2019/20
	Revenue	Revenue	Revenue
Addition	£0	£0	£0
Reduction	£0	£0	£0
Net impact	£0	£0	£0

5. LEGAL IMPLICATIONS

5.1 There are no legal implications arising from this report. Certain manifesto commitments may have legal implications and specific legal advice would be provided on the individual commitment at the appropriate stage where required

6. RISK MANAGEMENT

6.1 The risks and controls are set out in table 6.

Table 6: Risk Management

Risks	Uncontrolled Risk	Controls	Controlled Risk
Reputational damage if the manifesto commitments are not fulfilled.	High	Tracking the progress of the manifesto commitments	Low

7. POTENTIAL IMPACTS

7.1 There are no other impacts arising from this report.

8. CONSULTATION

8.1 Lead Officers have identified expected outcomes and action plans with Lead Members.

9. TIMETABLE FOR IMPLEMENTATION

9.1 The overall timetable for implementation of the manifesto commitments is at table 7. Appendix A sets out the timescales for the significant next actions for each of the commitments.

Table 7: Timetable for implementation

Date	Details
Up to April 2019	Progress to meet the manifesto commitments for the duration of the current administration.

10. APPENDICES

10.1 Appendix A: Council Manifesto Tracker

11. BACKGROUND DOCUMENTS

11.1 None.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Dudley	Leader of the Council	25/08/17	07/09/17
Cllr Gilmore	Deputy Lead Member for Manifesto Delivery	25/08/17	07/09/17
Alison Alexander	Managing Director	25/08/17	15/09/17
Russell O'Keefe	Executive Director, Place	25/08/17	15/09/17
Andy Jeffs	Executive Director, Communities	25/08/17	15/09/17
Rob Stubbs	Head of Finance	25/08/17	15/09/17
Terry Baldwin	Head of HR	25/08/17	
Mary Kilner	Head of Law and Governance	25/08/17	
Louisa Dean	Communications and Marketing Manager	25/08/17	

REPORT HISTORY

Decision type:	Urgency item?
Key decision: 17 May 2017	No
Report Author: Michael Llewelyn, Policy Officer, 01628 682953	